



**West End Seniors' Network
Volunteer Application Form**

Date: DD MMM YYYY

Please indicate the position(s) that you are interested in:

- Admin/Reception Computer/Cell Phone Tutor Events/General Friendly Visitor
 Grocery Shopper Information and Referral C+C Thrift Store Transportation Driver
 Program Host: _____ Other: _____

Personal Information:

Last Name: _____ First Name: _____
 Phone: _____ Email: _____
 Address: _____ City: _____
 Postal Code: _____ Date of Birth: _____
 Emergency Contact: _____ Phone: _____
 Relationship to you: _____

Please tell us how you learned about volunteering with the West End Seniors' Network (WESN):

- Internet Newsletter Poster Called/dropped in Public event
 WESN volunteer WESN member Other (please specify): _____

Please briefly describe why you are interested in volunteering with the West End Seniors' Network:

Please list any relevant work, education, and volunteer experience (or attach resume):

Please list any transferable skills, interests, or hobbies that you have. Be as specific as possible as we have many programs and services that can use your talents!

Please tell us what languages (other than English) that you:

Speak: _____ Read: _____ Write: _____

What is your availability:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning						
Afternoon						

Reference:

Name: _____ Relationship: _____
 Phone: _____ Email: _____

Photo consent:

Photos are occasionally taken at West End Seniors' Network sites or events while volunteers are working. These photos may be shared internally or published in promotional materials such as our newsletter, website, or brochures. Do you consent to the West End Seniors' Network taking and using photographs of you in print, online, or video material, with or without your name, for any lawful purpose?

- Yes, photos of me may be taken and used in West End Seniors' Network promotional materials.**
- No, photos of me may not be taken and used in West End Seniors' Network promotional materials.**

Confidentiality:

As a West End Seniors' Network volunteer, you are required to keep confidential all internal communications and all member, client, customer, volunteer and staff information.

The West End Seniors' Network relies on volunteers to deliver our programs and services. By signing below you agree to:

- Carry out the responsibilities required by your volunteer position.
- Inform your staff supervisor of any planned or unexpected absences.
- Volunteer for a minimum of 3 months.
- Conduct yourself in a professional manner when volunteering and treat all members, clients, customers, volunteers, staff and the community at large with respect.
- Not accept any gifts from members or clients in exchange for your volunteer services.
- Not present yourself as a representative of the West End Seniors' Network when interacting with any external contacts (including the media, community partners and government officials) without the express permission of your program supervisor.
- Consent to the West End Seniors' Network conducting a criminal record and reference check.
- Notify your staff supervisor or the Manager of Volunteer Resources and Community Services as soon as possible if you are no longer able to carry out any of the responsibilities of your volunteer position.

Signature

Date